To request a base speaker for your event, please download the <u>DD Form 2536</u> and send it via email to <u>pa@grandforks.af.mil</u>, or fax it to 701-747-5022.

The Speakers Bureau is a voluntary program, so speakers can't be guaranteed. Please submit your request no later than 10 days in advance.

- Your name, organization and contact information
- The date, time, location and background information of the event
- The requested subject for the speech (and how long you want the speech to be)
- Any other pertinent information

For more information, please contact (701) 747-5023.